

FRAMEWORK FOR OPERATIONAL MANAGEMENT OF PARTNERSHIP PROVISION

1. This framework provides a set of principles and procedures for the approval, monitoring and review of partnership activity (the Partnerships Handbook). The roles and responsibilities for operational management of partnership provision may vary across different partnership arrangements, with the definitive arrangements for managing each partnership outlined in the relevant partnership legal agreement

responsibilities. Due diligence may also be undertaken at more frequent intervals, as informed by relevant risk assessments.

Approval, monitoring and review of partner courses

6. Approval of new courses is conducted in accordance with the University's [procedure for the validation of new courses at partner institutions](#).

7. For franchised courses, the validation event will focus on arrangements for course delivery, staffing, resources, student support, student representation and feedback, and course management at the partner institution, to ensure the partner has the capacity to effectively deliver the University course as part of a franchise arrangement. It is assumed that curriculum content has already been approved for internal delivery at the University of Suffolk as part of standard University procedures for the validation of courses, but where this is not the case (for example due to the need for local contextualisation) this may be incorporated into the validation process.

8. Where University courses are accredited by professional, statutory or regulatory bodies (PSRBs) and are approved for delivery at a partner institution under a franchise arrangement, there should be clarity for students on whether accreditation is confined to the University or whether it extends to franchised provision at the partner.

9. Any proposed modifications to courses within partner institutions are subject to approval in accordance with the University's [procedure for the approval of changes to](#)

of study. The University retains the right to make final decisions on admission to partner courses.

24. UK partner institutions wishing to recruit international students onto validated or franchised courses must have a relevant Student Sponsor license in accordance with UKVI

Where responsibility for this is delegated to the partner, the University should be represented

External examiner arrangements

41. The University will appoint external examiners to all partner courses in accordance with the University's [External Examiners Policy](#). For franchised provision, where the volume of work permits, a single external examiner will be appointed across all sites of delivery to ensure consistency of approach.

42. The University will be responsible for briefing external examiners on their role, usually through the annual External Examiner Forum. The partner should also brief the external examiner on the partner institution and the associated course(s) that they are appointed to oversee.

been exhausted, the University will issue a completion of procedures letter. If the student remains dissatisfied, they may request a review by the Office of the Independent Adjudicator for Higher Education (OIA). The partner institution is expected to cooperate with the

59. In accordance with the University's [Student Representation and Student Voice Policy](#), partners are expected to develop, implement and evaluate student representation and student voice mechanisms which suit the needs of students (taking into account student demographics, delivery models, student numbers and other relevant factors). The University Students' Union can offer advice to partners on appointing, training and supporting student representatives

